

CALHOUN COUNTY APPRAISAL DISTRICT
P.O. BOX 49; 426 W. MAIN, PORT LAVACA, TEXAS
(361)552-8808

PUBLIC MEETING NOTICE

COPY

AT 9:50 FILED a
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NOV 17 2023

Regular Meeting of the Board of Directors
PLACE: Calhoun County Appraisal District TIME: NOON
426 W. Main, Port Lavaca, TX 77979

COUNTY CLERK
BY: Kathleen Smith

The Calhoun County Appraisal District Board of Directors will meet on Tuesday, November 21, 2023, at 12:00 p.m. in the boardroom of the District Office located at 426 W. Main Street in Port Lavaca, Texas. The meeting will be held and conducted in compliance with the Texas Open Meetings Act.

The purpose of the public meeting is to consider and act on the following agenda items:

If during the course of the meeting any discussion of any item on the agenda should be deemed necessary to be held in a closed meeting, the Board will conduct such meeting in accordance with the Texas Open Meetings Act, Tex. Gov't Code: Chapter 551: Subchapters D & E. The Board may change the order of agenda items at their discretion.

AGENDA

1. Open Session
Call to Order/Establish a Quorum/Announcement:
"This meeting is being conducted in compliance with the Texas Open Meetings Act"
2. Welcome Guests
Citizen Communication (Comments from the Public)
3. Consideration and action on the Minutes of the Regular Meeting held October 17, 2023.
4. Consideration and action on the Financial/Investment Report for the period ending October 31, 2023.
5. Consideration and action on the district's 2024 Holiday Schedule.
6. Consideration and action to allow the chief appraiser to purchase ARB database service as **required by HB 796**. Cost is \$1,000 set up fee if purchased during 2023 budget or \$1,500 if purchased later. There will be a small increase as part of the property search function on our existing website for 2024. Funds to be paid from the district's reserve fund if necessary.
7. Consideration and action to allow the chief appraiser to purchase the required database taxpayer portal to allow electronic communication between taxpayers and the appraisal district for all types of official and requested information and automatic email notification to property owners of changes in the property tax database as it is updated during the setting of tax rates. **Paying for this database in 2023 will cost \$2,500**, but if we wait until 2025 the cost will be \$10,000. ***This requirement is to comply with HB1228 and HB3273.***

8. Consideration and action to allow the chief appraiser to make an expedited purchase of a new server, installation and other items necessary for the proper functioning of the appraisal district's computer system. Funds to be paid from the district's reserve fund. Cost is estimated to be \$22,000 - \$30,000. Funds to be paid from the district's reserve fund.
9. Chief Appraiser Report
 - a. Tax Account Bank Statements – October
 - b. Collection Report – October
 - c. Chief Appraiser Comments
 - Changes/corrections to certified roll (25.25b)
 - Delinquent tax roll listing by owner
 - Any other comments/reports
 - Board of Director Election
 - ARB Report
 - Tax Sale
10. Closed Executive Session in accordance with the Open Meetings Act, Texas Government Code Section 551.

Section §551.071 - to seek advice from its attorney about pending or contemplated litigation, or a settlement offer

Section §551.072 - deliberation regarding real property

Section §551.074 - To consider appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer (chief appraiser) or employee, or to hear complaints or charges against a public officer (chief appraiser) or employee. Discussion regarding the retirement of the chief appraiser, advertising/conducting a search for a new chief appraiser, appointment of an interim chief appraiser or any other action relevant to the hiring of a chief appraiser and or other personnel as may be deemed necessary by the board of directors.

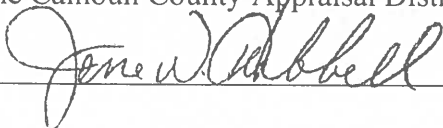
RECONVENE IN OPEN SESSION

11. Take action on items discussed in closed session.
12. Board Comments
13. Set date of next meeting

December 12 or 19, 2023

14. Adjournment

For the Calhoun County Appraisal District Board of Directors:



Jesse W. Hubbell, Chief Appraiser

Calhoun County Appraisal District, Calhoun County Courthouse

POSTED: